

Mental Health - Specialized Treatment Facility

14426 James Bond Road

Anastasia "Stacy" G. Miller

AGENCY

ADDRESS

CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30, 2016	Estimated Expenses June 30, 2017	Requested For June 30, 2018	Requested Over/(Under) Estimated	
				AMOUNT	PERCENT
<b>I. A. PERSONAL SERVICES</b>					
1. Salaries, Wages & Fringe Benefits (Base)	6,096,782	6,194,531	6,198,531		
a. Additional Compensation			469,031		
b. Proposed Vacancy Rate (Dollar Amount)			205,000		
c. Per Diem					
<b>Total Salaries, Wages &amp; Fringe Benefits</b>	<b>6,096,782</b>	<b>6,194,531</b>	<b>6,462,562</b>	<b>268,031</b>	<b>4.33%</b>
2. Travel					
a. Travel & Subsistence (In-State)	6,196	15,000	15,000		
b. Travel & Subsistence (Out-Of-State)					
c. Travel & Subsistence (Out-Of-Country)					
<b>Total Travel</b>	<b>6,196</b>	<b>15,000</b>	<b>15,000</b>		
<b>B. CONTRACTUAL SERVICES (Schedule B)</b>					
a. Tuition, Rewards & Awards	17,178	17,693	17,693		
b. Communications, Transportation & Utilities	151,765	156,317	156,317		
c. Public Information	480	495	495		
d. Rents	6,618	6,824	6,824		
e. Repairs & Service	40,234	41,441	41,441		
f. Fees, Professional & Other Services	643,639	612,254	811,679	199,425	32.57%
g. Other Contractual Services	53,018	54,610	54,610		
h. Data Processing	86,921	294,532	235,835	(58,697)	(19.93%)
i. Other					
<b>Total Contractual Services</b>	<b>999,853</b>	<b>1,184,166</b>	<b>1,324,894</b>	<b>140,728</b>	<b>11.88%</b>
<b>C. COMMODITIES (Schedule C)</b>					
a. Maintenance & Construction Materials & Supplies	8,083	8,325	8,325		
b. Printing & Office Supplies & Materials	36,157	37,241	37,241		
c. Equipment, Repair Parts, Supplies & Accessories	47,714	49,145	49,145		
d. Professional & Scientific Supplies & Materials	136,782	140,885	140,885		
e. Other Supplies & Materials	376,035	398,839	414,551	15,712	3.94%
<b>Total Commodities</b>	<b>604,771</b>	<b>634,435</b>	<b>650,147</b>	<b>15,712</b>	<b>2.48%</b>
<b>D. CAPITAL OUTLAY</b>					
1. Total Other Than Equipment (Schedule D-1)			125,000	125,000	100.00%
2. Equipment (Schedule D-2)					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)		13,700	33,900	20,200	147.45%
e. Equipment - Lease Purchase					
f. Other Equipment			19,800	19,800	100.00%
<b>Total Equipment (Schedule D-2)</b>		<b>13,700</b>	<b>53,700</b>	<b>40,000</b>	<b>291.97%</b>
3. Vehicles (Schedule D-3)			22,800	22,800	100.00%
4. Wireless Comm. Devices (Schedule D-4)					
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E)</b>	<b>1,254,428</b>	<b>750,000</b>	<b>900,000</b>	<b>150,000</b>	<b>20.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>8,962,030</b>	<b>8,791,832</b>	<b>9,554,103</b>	<b>762,271</b>	<b>8.67%</b>
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>					
Cash Balance-Unencumbered	4,995,157	3,857,390	3,617,314	(240,076)	(6.22%)
General Fund Appropriation (Enter General Fund Lapse Below)	2,674,369	3,318,832	3,735,225	416,393	12.55%
State Support Special Funds	110,639	110,639	110,639		
Federal Funds					
Other Special Funds (Specify)					
MEDICAID	4,178,175	5,000,000	5,000,000		
Drug Court Assessment	691,254				
Other	157,226	110,285	110,285		
Meal Ticket Sales	12,600	12,000	12,000		
Less: Estimated Cash Available Next Fiscal Period	(3,857,390)	(3,617,314)	(3,031,360)	(585,954)	(16.20%)
<b>TOTAL FUNDS (equals Total Expenditures above)</b>	<b>8,962,030</b>	<b>8,791,832</b>	<b>9,554,103</b>	<b>762,271</b>	<b>8.67%</b>
GENERAL FUND LAPSE	57,640				
<b>III: PERSONNEL DATA</b>					
Number of Positions Authorized in Appropriation Bill	a.) Perm Full 142	142	147	5	3.52%
	b.) Perm Part				
	c.) T-L Full				
	d.) T-L Part				
Average Annual Vacancy Rate (Percentage)	a.) Perm Full 10.00	10.00	8.00	(2.00)	
	b.) Perm Part				
	c.) T-L Full				
	d.) T-L Part				

Approved by:

Anastasia "Stacy" G. Miller

Submitted by:

Tanya Havens-Goolsby

Date: 7/29/2016 2:19 PM

Budget Officer:

Tanya Goolsby / tgoolsby@stms.gov

Phone Number:

228-328-6000 ext 111

Title:

Fiscal Services Director

REQUEST BY FUNDING SOURCE

Name of Agency : Mental Health - Specialized Treatment Facility

Specify Funding Sources As Shown Below	FY 2016 Actual Amount	% of Line Item	% of Total Budget	FY 2017 Estimated Amount	% of Line Item	% of Total Budget	FY 2018 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)	1,675,258	27.48%		2,553,832	41.23%		2,820,225	43.64%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID	3,730,270	61.18%		3,640,699	58.77%		3,642,337	56.36%	
10. Drug Court Assessment	691,254	11.34%							
11. Other									
12. Meal Ticket Sales									
<b>Total Salaries</b>	<b>6,096,782</b>		<b>68.03%</b>	<b>6,194,531</b>		<b>70.46%</b>	<b>6,462,562</b>		<b>67.64%</b>
1. General State Support Special (Specify)	6,196	100.00		15,000	100.00		15,000	100.00	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID									
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Travel</b>	<b>6,196</b>		<b>0.07%</b>	<b>15,000</b>		<b>0.17%</b>	<b>15,000</b>		<b>0.16%</b>
1. General State Support Special (Specify)	41,062	4.11%							
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund	100,319	10.03%		110,639	9.34%		110,639	8.35%	
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID	688,646	68.87%		951,242	80.33%		1,091,970	82.42%	
10. Drug Court Assessment									
11. Other	157,226	15.72%		110,285	9.31%		110,285	8.32%	
12. Meal Ticket Sales	12,600	1.26%		12,000	1.01%		12,000	0.91%	
<b>Total Contractual</b>	<b>999,853</b>		<b>11.16%</b>	<b>1,184,166</b>		<b>13.47%</b>	<b>1,324,894</b>		<b>13.87%</b>
1. General State Support Special (Specify)	14,478	2.39%							
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund	10,320	1.71%							
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID	579,973	95.90%		634,435	100.00		650,147	100.00	
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Commodities</b>	<b>604,771</b>		<b>6.75%</b>	<b>634,435</b>		<b>7.22%</b>	<b>650,147</b>		<b>6.80%</b>

REQUEST BY FUNDING SOURCE

Name of Agency : Mental Health - Specialized Treatment Facility

Specify Funding Sources As Shown Below	FY 2016 Actual Amount	% of Line Item	% of Total Budget	FY 2017 Estimated Amount	% of Line Item	% of Total Budget	FY 2018 Requested Amount	% of Line Item	% of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. MEDICAID							125,000	100.00	
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Capital Other Than Equipment</b>							<b>125,000</b>		<b>1.31%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. MEDICAID				13,700	100.00		53,700	100.00	
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Capital Equipment</b>				<b>13,700</b>		<b>0.16%</b>	<b>53,700</b>		<b>0.56%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. MEDICAID							22,800	100.00	
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Vehicles</b>							<b>22,800</b>		<b>0.24%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal _____ Other Special (Specify) _____									
9. MEDICAID									
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Wireless Communication Devs.</b>									

REQUEST BY FUNDING SOURCE

Name of Agency : Mental Health - Specialized Treatment Facility

Specify Funding Sources As Shown Below	FY 2016 Actual Amount	% of Line Item	% of Total Budget	FY 2017 Estimated Amount	% of Line Item	% of Total Budget	FY 2018 Requested Amount	% of Line Item	% of Total Budget
1. General State Support Special (Specify)	937,375	74.73%		750,000	100.00		900,000	100.00	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID	317,053	25.27%							
10. Drug Court Assessment									
11. Other									
12. Meal Ticket Sales									
<b>Total Subsidies</b>	<b>1,254,428</b>		<b>14.00%</b>	<b>750,000</b>		<b>8.53%</b>	<b>900,000</b>		<b>9.42%</b>
1. General State Support Special (Specify)	2,674,369	29.84%		3,318,832	37.75%		3,735,225	39.10%	
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund	110,639	1.23%		110,639	1.26%		110,639	1.16%	
5. Tobacco Control Fund									
6. Capital Expense Fund									
7. Working Cash Stabilization Reserve Fund									
8. Federal Other Special (Specify)									
9. MEDICAID	5,315,942	59.32%		5,240,076	59.60%		5,585,954	58.47%	
10. Drug Court Assessment	691,254	7.71%							
11. Other	157,226	1.75%		110,285	1.25%		110,285	1.15%	
12. Meal Ticket Sales	12,600	0.14%		12,000	0.14%		12,000	0.13%	
<b>TOTAL</b>	<b>8,962,030</b>		<b>100.00%</b>	<b>8,791,832</b>		<b>100.00%</b>	<b>9,554,103</b>		<b>100.00%</b>

**SPECIAL FUNDS DETAIL**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

<b>S. STATE SUPPORT SPECIAL FUNDS</b>		<b>(1) Actual Revenues FY 2016</b>	<b>(2) Estimated Revenues FY 2017</b>	<b>(3) Requested Revenues FY 2018</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund	110,639	110,639	110,639
Tobacco Control Fund	TCF - Tobacco Control Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Working Cash Stabilization Reserve Fund	WCSRF - Working Cash Stabilization Reserve Fund			
<b>State Support Special Fund TOTAL</b>		<b>110,639</b>	<b>110,639</b>	<b>110,639</b>
<b>STATE SUPPORT SPECIAL FUND LAPSE</b>				

<b>A. FEDERAL FUNDS *</b>		<b>Percentage Match Requirement FY 2017 FY 2018</b>	<b>(1) Actual Revenues FY 2016</b>	<b>(2) Estimated Revenues FY 2017</b>	<b>(3) Requested Revenues FY 2018</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>				
	Cash Balance-Unencumbered				
<b>Federal Fund TOTAL</b>					

<b>B. OTHER SPECIAL FUNDS (NON-FED'L)</b>		<b>(1) Actual Revenues FY 2016</b>	<b>(2) Estimated Revenues FY 2017</b>	<b>(3) Requested Revenues FY 2018</b>
<b>Source (Fund Number)</b>	<b>Detailed Description of Source</b>			
	Cash Balance-Unencumbered	4,995,157	3,857,390	3,617,314
MBIDICAID (3339300000)	Division of Medicaid	4,178,175	5,000,000	5,000,000
Drug Court Assessment (3339300000)	Department of Mental Health	691,254		
Other (3339300000)	Refunds, Rebates, Record fees, Utilities, and WC Recovery	121,941	75,000	75,000
Meal Ticket Sales (3339300000)	Sales	12,600	12,000	12,000
Other Grant Funds (3339300000)	Other	35,285	35,285	35,285
<b>Other Special Fund TOTAL</b>		<b>10,034,412</b>	<b>8,979,675</b>	<b>8,739,599</b>

<b>SECTIONS S + A + B TOTAL</b>	<b>10,145,051</b>	<b>9,090,314</b>	<b>8,850,238</b>
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<b>C. TREASURY FUND/BANK ACCOUNTS *</b>	<b>Fund/Account Number</b>	<b>Name of Bank (If Applicable)</b>	<b>(1) Reconciled Balance as of 6/30/16</b>	<b>(2) Balance as of 6/30/17</b>	<b>(3) Balance as of 6/30/18</b>
<b>Name of Fund/Account</b>					
STF Cafeteria Account	012745739	Hancock Bank	8,282	8,282	8,282
Patient/Client Funds	013580792	Hancock Bank	1,365	1,365	1,365
STF Collections	013580784	Hancock Bank	7,402	7,402	7,402
STF Friends Donations	013581128	Hancock Bank	223	250	250

\* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY  
FUND/BANK ACCOUNTS**

Mental Health - Specialized Treatment Facility (377-00)

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Name of Agency

**STATE SUPPORT SPECIAL FUNDS**

**SPECIAL FUNDS (NON-FEDERAL): HEALTHCARE EXPENDABLE FUNDS**

- 1) Actual Revenue, Fiscal Year 2016: \$110,639. These funds were used to support the operation of the institutional program.
- 2) Estimated Revenue, Fiscal Year 2017: \$110,639. These funds will be used to support the operation of the institutional program.
- 3) Requested Revenue, Fiscal Year 2018: \$110,639. These funds will be used to support the operation of the institutional program

**FEDERAL FUNDS**

STF did not receive any federal funds during the current year and does not anticipate any funds in the future.

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY  
FUND/BANK ACCOUNTS**

Mental Health - Specialized Treatment Facility (377-00)

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Name of Agency

**OTHER SPECIAL FUNDS**

**SPECIAL FUNDS (NON-FEDERAL): CASH BALANCE - UNENCUMBERED**

- 1) Actual Revenue, Fiscal Year 2016: \$4,995,157. These funds were used to support the operation of the institutional program.
- 2) Estimated Revenue, Fiscal Year 2017: \$3,857,390. These funds will be used to support the operation of the institutional program.
- 3) Requested Revenue, Fiscal Year 2018: \$3,617,314. These funds will be used to support the operation of the institutional program.

**B. SPECIAL FUNDS (NON-FEDERAL): MEDICAID**

- 1) Actual Revenue, Fiscal Year 2016: \$4,178,175. These funds were used to support the operation of the institutional program.
- 2) Estimated Revenue, Fiscal Year 2017: \$5,000,000. These funds will be used to support the operation of the institutional program.
- 3) Requested Revenue, Fiscal Year 2018: \$5,000,000. These funds will be used to support the operation of the institutional program.

**B. SPECIAL FUNDS (NON-FEDERAL): DRUG COURT ASSESSMENT**

- 1) Actual Revenue, Fiscal Year 2016: \$691,254. These funds were used to support the operation of the institutional program.

**B. SPECIAL FUNDS (NON-FEDERAL): OTHER FUNDS**

- 1) Actual Revenue, Fiscal Year 2016: Net amount of \$169,826. We received \$35,285 from the Department of Education for support of our school, \$12,600 from meal ticket sales, \$73,320 in Child Nutrition, and the remaining \$48,081 include various payment for refunds, rebates, utility reimbursement.
- 2) Estimated Revenue, Fiscal Year 2017: \$122,285. These funds will be used to support the operation of the institutional program. They include indirect grant support from the Department of Education of \$35,285 for support of our school and \$87,000 in various other payments for staff meals, patient/client fees, and other refunds.
- 3) Requested Revenue, Fiscal Year 2018: \$122,285. These funds will be used to support the operation of the institutional program. They include indirect grant support from the Department of Education of \$35,285 for support of our school and \$87,000 in various other payments for staff meals, patient/client fees, and other refunds.

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY  
FUND/BANK ACCOUNTS**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

**TREASURY FUND / BANK**

1. STF CAFETERIA ACCOUNT- Fiscal year 2016 through Fiscal Year 2018. As funds held for the cafeteria insurance for TASC or Wage Works, this account is held constant through Fiscal Year 2018 as balances fluctuate with employee usage.
2. PATIENT/CLIENT FUND- Fiscal Year 2016 through Fiscal Year 2018. These funds are income from SSI, Social Security, client families, and other facilities. Funds are held constant through Fiscal Year 2018, as account balances are subject to fluctuation.
3. STF COLLECTIONS- These funds represent cash rebates from various sources, such as employee meal tickets, Medicaid, rebates, government transfers, and resident fund transfers. Deposits are forwarded to the State Treasurer to zero out the account.
4. STF FRIENDS DONATIONS- These funds represent a "Friends of Specialized Treatment Facility" that supports the employee recognition program and resident holiday activities.

CONTINUATION AND EXPANDED TOTAL REQUEST

Mental Health - Specialized Treatment Facility (377-00)

SUMMARY OF ALL PROGRAMS

Name of Agency	Program				
	FY 2016 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe	1,675,258			4,421,524	6,096,782
Travel	6,196				6,196
Contractual Services	41,062	100,319		858,472	999,853
Commodities	14,478	10,320		579,973	604,771
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants	937,375			317,053	1,254,428
<b>Total</b>	<b>2,674,369</b>	<b>110,639</b>		<b>6,177,022</b>	<b>8,962,030</b>
No. of Positions (FTE)	33.00	109.00			142.00
	FY 2017 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe	2,553,832			3,640,699	6,194,531
Travel	15,000				15,000
Contractual Services		110,639		1,073,527	1,184,166
Commodities				634,435	634,435
Other Than Equipment					
Equipment				13,700	13,700
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants	750,000				750,000
<b>Total</b>	<b>3,318,832</b>	<b>110,639</b>		<b>5,362,361</b>	<b>8,791,832</b>
No. of Positions (FTE)	44.00			98.00	142.00
	FY 2018 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe	266,393			1,638	268,031
Travel					
Contractual Services				140,728	140,728
Commodities				15,712	15,712
Other Than Equipment				125,000	125,000
Equipment				40,000	40,000
Vehicles				22,800	22,800
Wireless Communication Devices					
Subsidies, Loans & Grants	150,000				150,000
<b>Total</b>	<b>416,393</b>			<b>345,878</b>	<b>762,271</b>
No. of Positions (FTE)	4.00			1.00	5.00

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Decr) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

CONTINUATION AND EXPANDED TOTAL REQUEST

Mental Health - Specialized Treatment Facility (377-00)

SUMMARY OF ALL PROGRAMS

Name of Agency	Program				
	FY 2018 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries,Wages & Fringe	2,820,225			3,642,337	6,462,562
Travel	15,000				15,000
Contractual Services		110,639		1,214,255	1,324,894
Commodities				650,147	650,147
Other Than Equipment				125,000	125,000
Equipment				53,700	53,700
Vehicles				22,800	22,800
Wireless Communication Devices					
Subsidies, Loans & Grants	900,000				900,000
<b>Total</b>	<b>3,735,225</b>	<b>110,639</b>		<b>5,708,239</b>	<b>9,554,103</b>
No. of Positions (FTE)	48.00			99.00	147.00

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Decr) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

**SUMMARY OF PROGRAMS**  
**FORM MBR-1-03sum**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

FUNDING REQUESTED FISCAL YEAR 2018

	PROGRAM	GENERAL	ST. SUPP. SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	MI - INSTITUTIONAL CARE	3,553,466	110,639		4,652,304	8,316,409
2.	MI - SUPPORT SERVICES	181,759			1,055,935	1,237,694
	Summary of All Programs	3,735,225	110,639		5,708,239	9,554,103

CONTINUATION AND EXPANDED REQUEST

Program 1 of 2

Mental Health - Specialized Treatment Facility (377-00)

MI - INSTITUTIONAL CARE

Name of Agency

Program

	FY 2016 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages & Fringe	1,495,046			3,729,249	5,224,295
Travel	4,647				4,647
Contractual Services	29,066	69,884		571,547	670,497
Commodities	13,859	9,552		556,875	580,286
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>	<b>1,542,618</b>	<b>79,436</b>		<b>4,857,671</b>	<b>6,479,725</b>
No. of Positions (FTE)	30.00	102.00			132.00

	FY 2017 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages & Fringe	2,373,622			2,948,424	5,322,046
Travel	13,451				13,451
Contractual Services		110,639		734,286	844,925
Commodities				610,016	610,016
Other Than Equipment					
Equipment				13,700	13,700
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants	750,000				750,000
<b>Total</b>	<b>3,137,073</b>	<b>110,639</b>		<b>4,306,426</b>	<b>7,554,138</b>
No. of Positions (FTE)	42.00			91.00	133.00

	FY 2018 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages & Fringe	266,393			1,638	268,031
Travel					
Contractual Services				140,728	140,728
Commodities				15,712	15,712
Other Than Equipment				125,000	125,000
Equipment				40,000	40,000
Vehicles				22,800	22,800
Wireless Communication Devices					
Subsidies, Loans & Grants	150,000				150,000
<b>Total</b>	<b>416,393</b>			<b>345,878</b>	<b>762,271</b>
No. of Positions (FTE)	4.00			1.00	5.00

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Deer) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

CONTINUATION AND EXPANDED REQUEST

Program 1 of 2

Mental Health - Specialized Treatment Facility (377-00)

MI - INSTITUTIONAL CARE

Name of Agency

Program

	FY 2018 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages & Fringe	2,640,015			2,950,062	5,590,077
Travel	13,451				13,451
Contractual Services		110,639		875,014	985,653
Commodities				625,728	625,728
Other Than Equipment				125,000	125,000
Equipment				53,700	53,700
Vehicles				22,800	22,800
Wireless Communication Devices					
Subsidies, Loans & Grants	900,000				900,000
<b>Total</b>	<b>3,553,466</b>	<b>110,639</b>		<b>4,652,304</b>	<b>8,316,409</b>
No. of Positions (FTE)	46.00			92.00	138.00

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Deer) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

CONTINUATION AND EXPANDED REQUEST

Program 2 of 2

Mental Health - Specialized Treatment Facility (377-00)

MI - SUPPORT SERVICES

Name of Agency

Program

	FY 2016 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries,Wages & Fringe	180,212			692,275	872,487
Travel	1,549				1,549
Contractual Services	11,996	30,435		286,925	329,356
Commodities	619	768		23,098	24,485
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants	937,375			317,053	1,254,428
<b>Total</b>	<b>1,131,751</b>	<b>31,203</b>		<b>1,319,351</b>	<b>2,482,305</b>
No. of Positions (FTE)	3.00	7.00			10.00

	FY 2017 Estimated				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries,Wages & Fringe	180,210			692,275	872,485
Travel	1,549				1,549
Contractual Services				339,241	339,241
Commodities				24,419	24,419
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>	<b>181,759</b>			<b>1,055,935</b>	<b>1,237,694</b>
No. of Positions (FTE)	2.00			7.00	9.00

	FY 2018 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries,Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Decr) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

CONTINUATION AND EXPANDED REQUEST

Program 2 of 2

Mental Health - Specialized Treatment Facility (377-00)

MI - SUPPORT SERVICES

Name of Agency

Program

	FY 2018 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 New Activities (*)				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages & Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2018 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages & Fringe	180,210			692,275	872,485
Travel	1,549				1,549
Contractual Services				339,241	339,241
Commodities				24,419	24,419
Other Than Equipment					
Equipment					
Vehicles					
Wireless Communication Devices					
Subsidies, Loans & Grants					
<b>Total</b>	<b>181,759</b>			<b>1,055,935</b>	<b>1,237,694</b>
No. of Positions (FTE)	2.00			7.00	9.00

Note: FY2018 Total Request = FY2017 Estimated + FY2018 Incr(Deer) for Continuation + FY2018 Expansion/Reduction of Existing Activities + FY2018 New Activities.

PROGRAM DECISION UNITS

Mental Health - Specialized Treatment Facility

1 - MI - INSTITUTIONAL CARE

Name of Agency	Program Name							
	A	B	C	D	E	F	G	H
EXPENDITURES	FY 2017 Appropriated	Escalations By DFA	Non-Recurring Items	Educational Benchmarks	Position Reclassification	Vehicles	Variable Compensation	Medicaid Match
<b>SALARIES</b>	5,322,046			12,989	24,015		231,027	
GENERAL	2,373,622			12,989	24,015		229,389	
ST. SUP. SPECIAL								
FEDERAL								
OTHER	2,948,424						1,638	
<b>TRAVEL</b>	13,451							
GENERAL	13,451							
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>CONTRACTUAL</b>	844,925							
GENERAL								
ST. SUP. SPECIAL	110,639							
FEDERAL								
OTHER	734,286							
<b>COMMODITIES</b>	610,016							
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	610,016							
<b>CAPITAL-OTE</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	13,700							
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	13,700							
<b>VEHICLES</b>						22,800		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER						22,800		
<b>WIRELESS DEV</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>	750,000							150,000
GENERAL	750,000							150,000
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	7,554,138			12,989	24,015	22,800	231,027	150,000
<b>FUNDING</b>								
GENERAL FUNDS	3,137,073			12,989	24,015		229,389	150,000
ST. SUP. SPCL FUNDS	110,639							
FEDERAL FUNDS								
OTHER SP. FUNDS	4,306,426					22,800	1,638	
<b>TOTAL</b>	7,554,138			12,989	24,015	22,800	231,027	150,000
<b>POSITIONS</b>								
GENERAL FTE	42.00						4.00	
ST. SUP. SPCL. FTE								
FEDERAL FTE								
OTHER SP. FTE	91.00						1.00	
<b>TOTAL</b>	133.00						5.00	
<b>PRIORITY LEVEL :</b>								
				4	3	9	1	5

PROGRAM DECISION UNITS

	I	J	K	L	M	N		
EXPENDITURES	Spending Authority	Equipment	Building Repairs	Affordable Care Act Compliance	Total Funding Change	FY 2018 Total Request		
<b>SALARIES</b>					268,031	5,590,077		
GENERAL					266,393	2,640,015		
ST. SUP. SPECIAL								
FEDERAL								
OTHER					1,638	2,950,062		
<b>TRAVEL</b>						13,451		
GENERAL						13,451		
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>CONTRACTUAL</b>				140,728	140,728	985,653		
GENERAL								
ST. SUP. SPECIAL						110,639		
FEDERAL								
OTHER				140,728	140,728	875,014		
<b>COMMODITIES</b>	15,712				15,712	625,728		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	15,712				15,712	625,728		
<b>CAPITAL-OTE</b>			125,000		125,000	125,000		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER			125,000		125,000	125,000		
<b>EQUIPMENT</b>		40,000			40,000	53,700		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER		40,000			40,000	53,700		
<b>VEHICLES</b>					22,800	22,800		
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER					22,800	22,800		
<b>WIRELESS DEV</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>					150,000	900,000		
GENERAL					150,000	900,000		
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	15,712	40,000	125,000	140,728	762,271	8,316,409		

FUNDING

GENERAL FUNDS					416,393	3,553,466		
ST. SUP. SPCL FUNDS						110,639		
FEDERAL FUNDS								
OTHER SP. FUNDS	15,712	40,000	125,000	140,728	345,878	4,652,304		
<b>TOTAL</b>	15,712	40,000	125,000	140,728	762,271	8,316,409		

POSITIONS

GENERAL FTE					4.00	46.00		
ST. SUP. SPCL. FTE								
FEDERAL FTE								
OTHER SP. FTE					1.00	92.00		
<b>TOTAL</b>					5.00	138.00		

PRIORITY LEVEL :

	8	7	6	2				
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PROGRAM DECISION UNITS

Mental Health - Specialized Treatment Facility

2 - MI - SUPPORT SERVICES

Name of Agency

Program Name

	A	B	C	D	E			
EXPENDITURES	FY 2017 Appropriated	Escalations By DFA	Non-Recurring Items	Total Funding Change	FY 2018 Total Request			
<b>SALARIES</b>	872,485				872,485			
GENERAL	180,210				180,210			
ST. SUP. SPECIAL								
FEDERAL								
OTHER	692,275				692,275			
<b>TRAVEL</b>	1,549				1,549			
GENERAL	1,549				1,549			
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>CONTRACTUAL</b>	339,241				339,241			
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	339,241				339,241			
<b>COMMODITIES</b>	24,419				24,419			
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	24,419				24,419			
<b>CAPITAL-OTE</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>VEHICLES</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	1,237,694				1,237,694			

FUNDING

GENERAL FUNDS	181,759				181,759			
ST. SUP. SPCL FUNDS								
FEDERAL FUNDS								
OTHER SP. FUNDS	1,055,935				1,055,935			
<b>TOTAL</b>	1,237,694				1,237,694			

POSITIONS

GENERAL FTE	2.00				2.00			
ST. SUP. SPCL. FTE								
FEDERAL FTE								
OTHER SP. FTE	7.00				7.00			
<b>TOTAL</b>	9.00				9.00			

PRIORITY LEVEL :

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**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Mental Health - Specialized Treatment Facility

1 - MI - INSTITUTIONAL CARE

Name of Agency

Program Name

**I. Program Description:**

The Specialized Treatment Facility (STF) MI - INSTITUTIONAL CARE PROGRAM provides psychiatric residential treatment services for up to 48 adolescent Mississippians who are diagnosed with a mental disorder and present a need for residential care. Adolescents are referred for treatment who meet involuntary commitment criteria. The STF program is operated as a medical model and may serve adolescent offenders with mental illness. STF offers priority admissions to those adolescents who have some involvement in the judicial system.

The STF maintains licensure and accreditation as a Psychiatric Residential Treatment Facility for adolescents whom reside within the 82 counties of Mississippi. The STF is licensed as a Psychiatric Residential Treatment Facility by the Mississippi Department of Health and the Mississippi Division of Medicaid, accredited as a Behavioral Healthcare Facility by the Joint Commission, and accredited as a Non-Public School by the Mississippi Department of Education.

Medical (medication, physical, dental, speech) treatment is provided by a full-time psychiatric nurse practitioner, part-time child-adolescent psychiatrist and contracted 24-hour on-call family practitioner physicians, full-time registered nurses, a community based dentist, as well as contracted contract speech therapist, pharmacy, and licensed dietitian.

Mental health treatment is provided through evidenced based and best-practice treatment. Service models include: 1) The Mandt System, 2) Trauma Focused-Cognitive Behavior Therapy (TF-CBT), 3) Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS), and 4) The Matrix Model for Teens (alcohol and drug prevention/treatment).

Educational services are provided on-site by the STF operated accredited school for middle school, high school, GED, and college students.

**II. Program Objective:**

The STF MI - INSTITUTIONAL CARE PROGRAM objective is to provide psychiatric residential treatment to adolescents who are who are experiencing behavioral problems in their homes, schools, and communities. Most often times, the root cause of these behavioral problems is due to the need for mental health treatment. The Institutional Care Program carries out objectives through departments of Dietary, Education, Recreation, Nursing, Residential Living, Information Services, Housekeeping, Security, Resource Management and Psychology.

**III. Current program activities as supported by the funding in Columns 6-15 (FY 2017 & FY 2018 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:****(D) Educational Benchmarks:**

STF is requesting funding for Educational Benchmarks and Special Compensation/Experience Benchmarks. This funding will be allocated as follows: One Educational Benchmark for the Mental Health Nurse Practitioner in the amount of \$3,445, and Special Compensation for two (2) IT personnel and two (2) teacher increments at a total of \$9,544.

**(E) Position Reclassifications:**

STF is requesting funding for Position Reclassifications in the amount of \$24,015. The Position Reclassifications will be allocated as the following: One (1) Nurse I position to Nurse II in the amount of \$4,551 one (1) Social Worker III to Social Worker IV in the amount of \$4,377, two (2) Behavioral Health Specialists II to III in the amount of \$8,903, one (1) Purchasing Agent II to III in the amount of \$2,595, and one (1) Personnel Officer II to III in the amount of \$3,598.

**(F) Vehicles:**

STF is requesting to purchase a new Maintenance pick-up truck in the amount of \$22,800. The current vehicle is 15 years old with approximately 92,354 miles and meets the State of MS criteria of 6 years or 120,000 miles.

**(G) Variable Compensation Plan:**

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

STF is requesting increased funding for New Positions, FLSA overtime, and Call-back and Standby Pay. The new positions will include: Four (4) MH Active Treatment Technician-Trainee positions - \$130,609 (includes two positions cut during the FY 2015 and an additional two MH Active Treatment Technician-Trainee positions to provide supervision for increasingly challenging behavior of residents and maintain a safe environment for staff and residents). One (1) Vocational Training Instructor position - \$35,149 (to implement the "Recovery and Resiliency" best practice required by the Department of Mental Health. This position will provide residents at STF with training and guidance to develop skills necessary to maintain health and navigate the transition to community services as their need for residential services decreases and will be filled by a DMH Certified Peer Support Specialist)

(H) Medicaid Match:

STF is requesting an additional \$150,000 in Medicaid Match dollars.

(I) Spending Authority Changes:

STF requests additional funding of \$15,712 in Commodities to reflect estimated cost of 12 months of operation for 48 residents. The request includes costs associated with office supplies, pharmaceuticals, food service, and classroom educational materials for the school. Additional increases in Commodities are a direct result of increase in resident behavioral issues.

(J) Equipment:

STF is requesting an increase of \$20,200 in equipment for IT along with the usual replacement of surveillance cameras, radios, phones and other electronics as they age and become inoperable. This category will also be used to purchase new computers. STF is requesting increased funding for the replacement of the three residential building refrigerators totaling \$9,300 and three residential building freezers totaling \$10,500. Total request increase for 2018 is \$40,000.

(K) Building Repairs:

STF needs funding to begin phasing the replacement of its 40 HVAC units because these are the original HVAC units are over 16 year olds. R22 units are becoming costly as they are being phased out as of 2015. EPA has finalized this phase out plan to be complete by January 2020. STF is requesting funding for 10 units, totaling \$50,000. As these systems are going out, the replacement parts are becoming obsolete because of the gas they use. STF is also requesting \$75,000 for stainless steel cabinets and countertops because the wood cabinets that are in the buildings do not hold up in the kitchen environments. STF has replaced the faces of these cabinets and countertops previously, with them returning to the same condition. Stainless Steel would alleviate the wear and tear on these.

(L) Affordable Care Act Compliance:

STF is requesting an \$140,728 increase in contractual funding to cover the mandated Affordable Care Act compliance costs.

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Mental Health - Specialized Treatment Facility

2 - MI - SUPPORT SERVICES

Name of Agency

Program Name

**I. Program Description:**

The Specialized Treatment Facility (STF) MI - SUPPORT SERVICES PROGRAM maintains oversight and responsibility for all operations including policies and the provision of resources (for example, funds, staff, equipment, supplies, and facilities) to assure that the program is capable of providing appropriate and adequate services to adolescents with mental illness.

In addition, the support services staff is responsible for meeting all regulatory and administrative requirements. The STF maintains licensure and accreditation as a Psychiatric Residential Treatment Facility for adolescents whom reside within the 82 counties of Mississippi. The STF is licensed as a Psychiatric Residential Treatment Facility by the Mississippi Department of Health and the Mississippi Division of Medicaid, accredited as a Behavioral Healthcare Facility by the Joint Commission, and accredited as a Non-Public School by the Mississippi Department of Education.

STF continues to improve the operations of the program and to control and reduce operating costs via energy conservation program, pharmacy services, and direct hire of contract workers for housekeeping rather than a service contract.

Institutions of Higher Learning - STF has hosted 1507 student hours during FY16. A total of 11 extern psychology, social work and nursing students from William Carey University, University of Alabama, University of Southern Mississippi, University of South Alabama and Midwestern State University.

**II. Program Objective:**

The objective of the STF MI - SUPPORT SERVICES PROGRAM objective is to improve the operations of the 24-hour facility and to reduce operating costs so that quality care is provided to adolescents with mental illness. The support services program carries out objectives through departments of the Facility Director, Business Services, Human Resources, Internal Audit, and Public Relations.

**Elements of Quality Program Design**

For the Evaluation of Requests to Fund New Programs or New Activity in an Existing Program  
(To Accompany Form MBR-1-03A)

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

Mental Health - Specialized Treatment Facility (377-00)

1 - MI - INSTITUTIONAL CARE

Name of Agency

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2016 APPRO	FY 2016 ACTUAL	FY 2017 ESTIMATED	FY 2018 PROJECTED
1 Number of individuals served (at DMH's inpatient behavioral health programs)	129.00	129.00	129.00	129.00
2 Report on 30% or more of all unique patients with at least one medication seen by an EP and have at least one medication order entered through CPOE	14.00	0.00	39.00	39.00
3 Report on 40% or more of all permissible prescriptions written by an EP during the reporting period are transmitted electronically using Certified EHR Technology	19.00	0.00	52.00	52.00
4 More than 50% or more of all unique patients seen by EP have demographics recorded as structured data	24.00	49.00	65.00	65.00
5 More than 50% of all unique patients age 2 years or older seen by an EP during the reporting period have height, weight and blood pressure recorded as structured data	24.00	0.00	65.00	65.00
6 Number of youth referred to MYPAC aftercare	27.00	37.00	37.00	37.00
7 Number of youth referred to a local Community Mental Health Center aftercare	31.00	26.00	26.00	26.00
8 Number of youth referred to a supportive aftercare provider other than MYPAC or a local Community Mental Health Center	9.00	6.00	6.00	6.00
9 Number of youth actually transitioned to MYPAC aftercare	17.00	24.00	24.00	24.00
10 Number of youth actually transitioned to a local Community Mental Health Center aftercare	15.00	18.00	18.00	18.00
11 Number of youth who attended the Initial Intake with the referred local Community Mental Health Center aftercare provider	15.00	19.00	19.00	19.00
12 Number of youth who attended the first appointment after the Initial Intake with the referred local Community Mental Health Center aftercare provider	15.00	16.00	16.00	16.00
13 Youth successful after 7 days of transition to the community	52.00	45.00	45.00	45.00
14 Youth successful after 30 days of transition to the community	42.00	42.00	42.00	42.00
15 Number of referrals on waiting list	130.00	64.00	64.00	64.00
16 Number of referrals reviewed	201.00	237.00	237.00	237.00
17 Number of referrals approved	97.00	144.00	144.00	144.00

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

**Mental Health - Specialized Treatment Facility (377-00)****I - MI - INSTITUTIONAL CARE**

Name of Agency

PROGRAM NAME

18 Number of referrals denied	56.00	67.00	67.00	67.00
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**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2016 APPRO</u>	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ESTIMATED</u>	<u>FY 2018 PROJECTED</u>
1 Cost to implement Electronic Health Records system	305,302.00	121,593.00	170,278.00	95,770.00
2 Cost per patient day	558.00	594.00	594.00	594.00

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2016 APPRO</u>	<u>FY 2016 ACTUAL</u>	<u>FY 2017 ESTIMATED</u>	<u>FY 2018 PROJECTED</u>
1 Implement the Electronic Health Records system to meet current Meaningful Use requirements	0.33	0.33	0.60	0.99
2 Increase youth successfully transitioned from the Specialized Treatment Facility to communities with supportive wrap-around aftercare	0.75	0.89	0.89	0.89
3 Decrease the need for youth to be treated in acute hospitals, detained in detention centers, or not receiving services at all	25.00	25.00	25.00	25.00

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

Mental Health - Specialized Treatment Facility (377-00)

2 - MI - SUPPORT SERVICES

Name of Agency

PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2016 APPRO	FY 2016 ACTUAL	FY 2017 ESTIMATED	FY 2018 PROJECTED
1 Number of fiscal/property audits completed during the fiscal year	1.00	1.00	1.00	1.00
2 Number of vacancies	126.00	126.00	126.00	126.00
3 Number of staff hired	56.00	56.00	56.00	56.00
4 Number of training hours for compliance	8,423.55	8,423.55	8,423.55	8,423.55
5 Number of staff separated from employment	57.00	57.00	57.00	57.00
6 Overtime as percentage of total Salaries/Fringe budget	0.05	0.05	0.05	0.05
7 Number of employees at the beginning of the period	131.00	134.00	130.00	130.00
8 Number of employees at the end of the period	130.00	130.00	130.00	130.00
9 Number of separated employees during the period	57.00	57.00	57.00	57.00
10 Number of surveys completed	26.00	28.00	28.00	28.00
11 Number of identified areas of improvement	38.00	5.00	5.00	5.00
12 Number of staff trained	145.00	145.00	145.00	145.00
13 Number of licensure and certification audits/reviews	1.00	1.00	1.00	3.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2016 APPRO	FY 2016 ACTUAL	FY 2017 ESTIMATED	FY 2018 PROJECTED
1 Support as a percent of total budget	5.85	4.70	4.70	4.70
2 Percentage rate of staff trained	100.00	100.00	100.00	100.00
3 Percentage rate of Employee Turnover	3.80	3.77	3.77	3.77
4 Annual Employee Turnover Rate	3.80	3.77	3.77	3.77
5 Cost to implement identified improvements (from employee exit interviews)	0.00	50,330.32	50,330.32	50,330.32
6 Percentage of programs in compliance with regulatory requirements	100.00	100.00	100.00	100.00

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.

	FY 2016 APPRO	FY 2016 ACTUAL	FY 2017 ESTIMATED	FY 2018 PROJECTED
1 Operating cost per bed day	557.92	544.43	544.43	544.43
2 Total staff turnover rate	3.80	3.77	3.77	3.77
3 Number of staff recruited through SPB	5.00	6.00	6.00	6.00
4 Percentage of compliance with licensure and certification by Division of Medicaid, Department of Mental Health, CMS, Joint Commission, and MS Department of Education	100.00	100.00	100.00	100.00

**PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION**

Mental Health - Specialized Treatment Facility (377-00)

	Fiscal Year 2017 Funding			FY 2017 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	

**Program Name: (1) MI - INSTITUTIONAL CARE**

General	3,137,073	(93,883)	3,043,190	(2.99%)
State Support Special	110,639		110,639	
Federal				
Other Special	4,306,426		4,306,426	
<b>TOTAL</b>	<b>7,554,138</b>	<b>(93,883)</b>	<b>7,460,255</b>	

**Narrative Explanation:**

A 3% reduction of General Funds would require STF to decrease the number of employees. This could impact on the number of adolescents served and licensure and accreditation by the Department of Health, Joint Commission, Division of Medicaid, and the Department of Education.

**Program Name: (2) MI - SUPPORT SERVICES**

General	181,759	(5,681)	176,078	(3.13%)
State Support Special				
Federal				
Other Special	1,055,935		1,055,935	
<b>TOTAL</b>	<b>1,237,694</b>	<b>(5,681)</b>	<b>1,232,013</b>	

**Narrative Explanation:****Program Name: (99) Summary of All Programs**

General	3,318,832	(99,564)	3,219,268	(3.00%)
State Support Special	110,639		110,639	
Federal				
Other Special	5,362,361		5,362,361	
<b>TOTAL</b>	<b>8,791,832</b>	<b>(99,564)</b>	<b>8,692,268</b>	

MS DEPARTMENT OF MENTAL HEALTH MEMBERS

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

A. Explain Rate and manner in which board members are reimbursed:

Each Board member is entitled to \$40 per day and all actual and necessary expenses, including mileage as provided by law, incurred in the discharge of duties.

B. Estimated number of meetings FY 2017:

12 Regular Board Meetings

C. Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1. J. Richard Barry, JD; Chairperson	Meridian, MS	Bryant	7- 1- 2012	7
2. Manda Griffin, FNP	Houlka, MS	Barbour	7- 1- 2011	7
3. George Harrison	Coffeeville, MS	Barbour	7- 1- 2010	7
4. James Herzog, Ph.D.	Jackson, MS	Bryant	7- 1- 2015	7
5. Robert Landrum	Ellisville, MS	Bryant	7- 1- 2014	7
6. Vacant			1- 1- 1	
7. Sampat Shivangi, MD	Ridgeland, MS	Bryant	7- 1- 2016	7
8. Teresa Mosley	Clinton, MS	Bryant	7- 1- 2013	7
9. John Montgomery, DO	Ocean Springs, MS	Bryant	7- 1- 2014	7

Identify Statutory Authority (Code Section or Executive Order Number)\*

*Mississippi Code Section 41-4-3*

\*If Executive Order, please attach copy.

**SCHEDULE B  
CONTRACTUAL SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
<b>A. Tuition, Rewards &amp; Awards (61050xxx-61080xxx)</b>			
61060000 Employee Training	8,770	9,033	9,033
61070000 Travel Related Registration	8,170	8,415	8,415
61080000 Rewards & Awards	238	245	245
<b>Total</b>	<b>17,178</b>	<b>17,693</b>	<b>17,693</b>
<b>B. Transportation &amp; Utilities (61100xxx-61200xxx)</b>			
61100000 Transportation of Goods	1,354	1,394	1,394
61110000 Postal Services	4,409	4,541	4,541
61200000 Utilities	146,002	150,382	150,382
<b>Total</b>	<b>151,765</b>	<b>156,317</b>	<b>156,317</b>
<b>C. Public Information (61300xxx-61310xxx)</b>			
61300000 Advertising and Public Information	480	495	495
<b>Total</b>	<b>480</b>	<b>495</b>	<b>495</b>
<b>D. Rents (61400xxx-61490xxx)</b>			
61400000 Building and Floor Space Rental	2,580	2,658	2,658
61450000 Conference Rooms, Exhibits and Display Rentals	3,321	3,421	3,421
61490000 Other Rentals	717	745	745
<b>Total</b>	<b>6,618</b>	<b>6,824</b>	<b>6,824</b>
<b>E. Repairs &amp; Service (61500xxx)</b>			
61500000 Repair and Maintenance Services	40,234	41,441	41,441
<b>Total</b>	<b>40,234</b>	<b>41,441</b>	<b>41,441</b>
<b>F. Fees, Professional &amp; Other Services (61600xxx-61699xxx)</b>			
61600000 Inter-Agency Fees	89,957		
61610000 Contract Worker Payroll-EFT	147,246	163,052	163,052
61625000 Contract Worker Payroll Matching Amounts - EFT	12,341	9,450	9,450
61655000 Architecture and Preplanning Services	2,090		
61660000 Accounting and Financial Services	10,485	11,000	12
61680000 Medical Services	244,941	333,192	333,192
61690000 Fees and Services	136,579	95,560	305,973
<b>Total</b>	<b>643,639</b>	<b>612,254</b>	<b>811,679</b>
<b>G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)</b>			
61700000 Insurance Fees	26,529	27,325	27,325
61710000 Membership Dues	5,501	5,670	5,670

**SCHEDULE B  
CONTRACTUAL SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
61735000 Salvage, Demolition and Removal Services	19,903	20,500	20,500
61900000 Procurement Card- Contractual Services	1,085	1,115	1,115
<b>Total</b>	<b>53,018</b>	<b>54,610</b>	<b>54,610</b>
<b>H. Information Technology (61800xxx-61890xxx)</b>			
61806000 Date Line and Network Charges- Outside Vendor	5,224	5,381	5,381
61818000 Cellular Usage Time- Outside Vendor	128	144	144
61821000 Wireless Data Transmission-not cell- Outside Vendor	340	350	350
61830000 IT Professional Fees- Outside Vendor	8,528	129,407	88,100
61839000 Software Acq, Installation & Maint- Outside Vendor	27,490	97,560	80,170
61848000 Maintenance & Repair of IT Equipment- Outside Vendor		12,500	12,500
61850000 Payments to ITS	45,211	49,190	49,190
<b>Total</b>	<b>86,921</b>	<b>294,532</b>	<b>235,835</b>
<b>I. Other (61910xxx-61990xxx)</b>			
NEW			
<b>Total</b>			
<b>Grand Total</b> (Enter on Line 1-B of Form MBR-1)	<b>999,853</b>	<b>1,184,166</b>	<b>1,324,894</b>
<b>Funding Summary:</b>			
General Funds	41,062		
State Support Special Funds	100,319	110,639	110,639
Federal Funds			
Other Special Funds	858,472	1,073,527	1,214,255
<b>Total Funds</b>	<b>999,853</b>	<b>1,184,166</b>	<b>1,324,894</b>

**SCHEDULE C  
COMMODITIES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
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**A. Maintenance & Constr. Materials & Supplies (62000xxx, 62015xxx)**

62015000 Building and Construction Materials and Supplies	8,083	8,325	8,325
<b>Total</b>	<b>8,083</b>	<b>8,325</b>	<b>8,325</b>

**B. Printing & Office Supplies & Materials (62010xxx, 62085xxx, 62100xxx, 62125xxx, 62400xxx)**

62010000 Books, Periodicals, Maps & Instructional Materials	7,612	7,840	7,840
62085000 Office Supplies and Materials	19,586	20,174	20,174
62100000 Printing Costs and Supplies	1,642	1,691	1,691
62400000 Furniture and Equipment	7,317	7,536	7,536
<b>Total</b>	<b>36,157</b>	<b>37,241</b>	<b>37,241</b>

**C. Equipment Repair Parts, Supplies & Acces. (62050xxx, 62072xxx, 62110xxx, 62115xxx, 62120xxx, 62130xxx)**

62050000 Fuel	5,393	5,555	5,555
62072000 Shop Supplies	1,202	1,238	1,238
62110000 Parts & Access- Heating, Cooling, Plumbing, Elect	9,945	10,243	10,243
62115000 Parts & Access- Office, IT and Other Equipment	28,680	29,540	29,540
62120000 Parts & Access- Vehicles, Buses, Planes, etc.	2,494	2,569	2,569
<b>Total</b>	<b>47,714</b>	<b>49,145</b>	<b>49,145</b>

**D. Professional & Sci. Supplies and Materials (62025xxx, 62030xxx, 62070xxx, 62095xxx, 62105xxx)**

62025000 Educational Supplies	16,636	17,135	17,135
62070000 Lab and Medical Supplies	120,146	123,750	123,750
<b>Total</b>	<b>136,782</b>	<b>140,885</b>	<b>140,885</b>

**E. Other Supplies & Materials (62005xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)**

62020000 Decals and Signs- Other Than Construction	59	61	61
62045000 Food for Persons	265,148	273,102	273,102
62060000 Janitorial and Cleaning Supplies	41,949	43,208	43,208
62065000 Kitchen, Cafeteria, and Dining Supplies	18,368	18,919	18,919
62075000 Lawn, Farm and Garden Supplies	2,440	2,513	2,513
62078000 Other Miscellaneous Supplies	19,552	20,139	20,139
62080000 Linens and Bedding	1,725	1,776	1,776
62090000 Personal Hygiene and Grooming Supplies	17,943	18,482	18,482
62135000 Uniforms and Apparel	1,896	1,953	1,953
62410000 Cameras and Camera Equipment	638		
62415000 Computers and Computer Equipment	5,263	17,600	22,398
62505000 Golf and Utility Vehicles			12,000

**SCHEDULE C  
COMMODITIES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
62910000 PCard Commodity	1,054	1,086	
<b>Total</b>	<b>376,035</b>	<b>398,839</b>	<b>414,551</b>
<b>Grand Total</b> <i>(Enter on Line 1-C of Form MBR-1)</i>	<b>604,771</b>	<b>634,435</b>	<b>650,147</b>
<b>Funding Summary:</b>			
General Funds	14,478		
State Support Special Funds	10,320		
Federal Funds			
Other Special Funds	579,973	634,435	650,147
<b>Total Funds</b>	<b>604,771</b>	<b>634,435</b>	<b>650,147</b>

**SCHEDULE D-1  
CAPITAL OUTLAY  
OTHER THAN EQUIPMENT**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
<b>B. Buildings &amp; Improvements (63100100)</b>			
Capital Outlay- Other-Direct Replace HVAC Units (10)			50,000
Capital Outlay- Other-Direct Stainless Steel Cabinets and Countertops for (3) Resident Buildings			75,000
<b>Total</b>			<b>125,000</b>
<b>Grand Total</b> (Enter on Line 1-D-1 of Form MBR-1)	0	0	<b>125000</b>
<b>Funding Summary:</b>			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			125,000
<b>Total Funds</b>			<b>125,000</b>

**SCHEDULE D-2  
CAPITAL OUTLAY EQUIPMENT**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2016		Est. FY Ending June 30, 2017		Req. FY Ending June 30, 2018	
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

<b>D. IS Equipment (DP &amp; Telecommunications) (63200100)</b>						
Two- Way Radio Equipment -Replacements			15	3,000	15	3,000
Video Surveillance Equipment-Replacements			4	6,800	4	6,800
Radio and Television Equipment-Replacements			3	3,900	3	3,900
Telecomm Infrastructure Equipment						20,200
<b>Total</b>				<b>13,700</b>		<b>33,900</b>

<b>F. Other Equipment (63200100)</b>						
Freezers for Resident Buildings					3	10,500
Refrigerators for Resident Buildings					3	9,300
<b>Total</b>						<b>19,800</b>

<b>Grand Total</b> (Enter on Line 1-D-2 of Form MBR-1)				<b>13,700</b>		<b>53,700</b>
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<b>Funding Summary:</b>			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds		13,700	53,700
<b>Total Funds</b>		<b>13,700</b>	<b>53,700</b>

**SCHEDULE D-3  
PASSENGER/WORK VEHICLES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2016	Act. FY Ending June 30, 2016		Est. FY Ending June 30, 2017		Req. FY Ending June 30, 2018	
		No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

<b>A. Passenger &amp; Work Vehicles (63300100)</b>							
63300100 Light/Medium Duty Truck	1					1	22,800
63300100 Mid-Size Sedan	1						
63300100 15 Passenger Van	2						
63300100 7 Passenger Mini-Van	4						
<b>Total (A)</b>	<b>8</b>					<b>1</b>	<b>22,800</b>

<b>GRAND TOTAL</b> (Enter on Line 1-D-3 of Form MBR-1)							<b>22,800</b>
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<b>Funding Summary:</b>				
General Funds				
State Support Special Funds				
Federal Funds				
Other Special Funds				22,800
<b>Total Funds</b>				<b>22,800</b>

**SCHEDULE D-4**  
**WIRELESS COMMUNICATION DEVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2016	Act. FY Ending June 30, 2016		Est. FY Ending June 30, 2017		Req. FY Ending June 30, 2018	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost

<b>Grand Total</b> <i>(Enter on Line 1-D-4 of Form MBR-1)</i>			
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<b>Funding Summary:</b>			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds			
<b>Total Funds</b>			

**SCHEDULE E**  
**SUBSIDIES, LOANS & GRANTS**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested for FY Ending June 30, 2018
<b>E. Other (67000xxx-67019xxx, 67021xxx-67199xxx, 67998xxx, 68500xxx-68860xxx, 70045xxx-70080xxx, 80000xxx-80500xxx)</b>			
68515000 Medicaid Match	1,254,428	750,000	900,000
<b>Total</b>	<b>1,254,428</b>	<b>750,000</b>	<b>900,000</b>
<b>Grand Total</b> (Enter on Line 1-E of Form MBR-1)	<b>1,254,428</b>	<b>750,000</b>	<b>900,000</b>
<b>Funding Summary:</b>			
General Funds	937,375	750,000	900,000
State Support Special Funds			
Federal Funds			
Other Special Funds	317,053		
<b>Total Funds</b>	<b>1,254,428</b>	<b>750,000</b>	<b>900,000</b>

**NARRATIVE  
2018 BUDGET REQUEST**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

This budget request is based on the SB2888 of the 2016 Session of the Mississippi Legislature in which 142 positions and \$8,791,832 are appropriated to the Specialized Treatment Facility, Gulfport, Mississippi. General funds of \$700,000 are added to the appropriated amount (\$2,618,832) in general funds because they will be transferred from the Central Office Service Budget, resulting in total general funds for FY17 of \$3,318,832. This \$700,000 is STF's portion of the court assessments, which were replaced by general funds in FY17. These funds will continue to be used to support the operation of the institutional program.

**MAJOR ITEM CATEGORIES: MINOR LINE ITEMIZED JUSTIFICATION**

**PERSONAL SERVICES: SALARIES, WAGES, FRINGE BENEFITS:**

Increased funding to the total of \$6,462,562 for personnel actions is requested in FY2018 budget. This request includes funding to fill 142 positions authorized from FY2017 and the reauthorization of two MH Active Treatment Technician-Trainee positions (\$32,652 x 2 = \$65,304) cut during the FY 2015 process. Additional requests include two MH Active Treatment Technician-Trainee positions (\$32,652 x 2 = \$65,304), one vocational training instructor (\$35,149).

This request includes reclassification of one Nurse I position to Nurse II, a Purchasing Agent II to III, a Social Worker III to IV, and two Behavioral Health Specialists II to III, and one Personnel Officer II to III at a total of \$24,015; educational benchmarks in the amount of \$3,445 for the MHNP and Special Compensation for two IT personnel and two teacher increments totaling \$9,544 ; and the remainder to be expensed for FLSA overtime \$255,529, Maintenance Standby in the amount of \$345 and Call-Back pay in the amount of \$10,395.

The requests for new MH ATT positions represent the need for additional staff to provide supervision for increased behavioral issues and maintain a safe environment for staff and residents. The request for the Vocational Training Instructor position will be used to implement the "Recovery and Resiliency" best practice required by the Department of Mental Health. This position will provide residents at STF with training and guidance to develop skills necessary to maintain health and navigate the transition to community services as their need for residential services decreases and will be filled by a DMH Certified Peer Support Specialist. Other requests represent a realignment of staffing to better support the agency mission.

**PERSONAL SERVICES: TRAVEL**

The STF request a total of \$15,000 for in-state travel during FY2018. STF is licensed and accredited by the Department of Health, Education, Division of Medicaid and the Joint Commission. All of these regulating bodies require continuing education, competency assessments and professional development of staff. In order to maintain Evidenced Based and Best Practices for the Institutional Program, it is necessary to maintain trainings and certifications in Trauma Focused-Cognitive Behavioral Therapy (TF-CBT), Structured Psychotherapy for Adolescents Responding to Chronic Stress (SPARCS), The Matrix Model for Teens (STF's alcohol and drug model) and the Mandt System. During FY2016, STF continued to train management staff in programs offered by the State Personnel Board. STF is requesting travel funds to support continued management staff training since it is critical for the safety of all staff and the adolescents served to have well-trained and confident managers to make the best decisions during nights, weekends, and holidays 24-hours a day without more experienced leadership on site.

**CONTRACTUAL SERVICES**

A total of \$1,324,894 is requested for FY2018. Amounts requested in this category reflect estimated cost for 12 months of operation for 48 residents. Also included are necessary software acquisition, on-going costs and other designated cost associated with information technology and the continue compliance with HIPAA.

Other contractual allocations for the year involve on-going support, maintenance, and usage (i.e. State data network, phone service, software and web services (new and renewals), maintenance of existing hardware). Funds have been allocated for possible replacement costs of computers and communication equipment (i.e. televisions, 2-way radios, surveillance equipment). Replacement needs would be due to product failure (i.e. due to weather-related events).

In FY2018, STF would have fully implemented all phases of its CCP electronic health record system. Reoccurring annual costs will be approximately \$95,770 for this fiscal year, which includes contractual programming support. During this fiscal year, STF would also be undergoing its tri-annual IT security assessment (estimated cost of \$11,000). Products that will be reaching end-of-life and needing to be upgraded/replaced during this fiscal year include data backup system (estimated cost of \$10,798), nine network switches (estimated cost of \$16,200), and firewall (estimated cost of \$4,000). End-of-life is a point in a products life cycle when its manufacturer no longer supports that product (via technical support and/or software/hardware updates). If vulnerabilities

**NARRATIVE**  
**2018 BUDGET REQUEST**

**Mental Health - Specialized Treatment Facility (377-00)**

Name of Agency

are discovered within such a product, after the product reaches end-of-life, the manufacturer will not release patches to correct those vulnerabilities, leaving the product susceptible to possible intrusion.

This request also contains the cost associated with the facility's appropriated share of personnel services contracts for a variety of medical services. Contract employees and their health insurance (Affordable Care Act) that is mandated will be paid in this category. Housekeeping services, utilities, maintenance of the heating and cooling equipment, as well as the security and fire prevention needs of the physical plant are reflected in this category. In addition, the adolescent psychiatrist and other medical providers are paid in this category.

**COMMODITIES**

A total of \$650,147 is requested for FY2018. Amounts requested in this category reflect estimated cost of 12 months of operation for 48 residents. The request includes costs associated with office supplies, pharmaceuticals, food service, and classroom educational materials for the school. Additional increases in Commodities are a direct result of increase in resident behavioral issues.

**OTHER THAN EQUIPMENT**

A total of \$125,000 is requested for FY2018. STF is requesting \$75,000 for stainless steel cabinets and countertops because the wood cabinets that are in the buildings do not hold up in the kitchen environments. STF has replaced the faces of these cabinets and countertops previously, with them returning to the same condition. Stainless Steel would alleviate the wear and tear on these. STF is requesting \$50,000 to begin the replacement phase of its 40 HVAC units, because these original HVAC units are over 16 year olds. R22 units are becoming costly as they are being phased out as of 2015. STF is requesting funding to replace 10 units for FY2018. EPA has finalized this phase out plan to be complete by January 2020. As these systems are going out, the replacement parts are becoming obsolete because of the gas they use

**EQUIPMENT**

A total of \$53,700 is requested to purchase new and replacements to existing equipment. STF is requesting funding of \$19,800 for replacement of the three residential building refrigerators and freezers. The STF is located in the highest point in Harrison County and receives an unusual amount of lightening strikes that destroy sensitive electrical and electronic equipment such as security cameras and air conditioning systems. This type of equipment must be replaced when damaged by lightening. IT equipment is projected to require \$33,900 to purchase new and replacement technology infrastructure, computers, audio/visual, and surveillance equipment.

**VEHICLES**

A total of \$22,800 is requested to purchase a new Maintenance pick-up truck in the amount of \$22,800. The current vehicle is 15 years old with approximately 92,354 miles and meets the State of MS criteria of 6 years or 120,000 miles.

**SUBSIDIES, LOANS AND GRANTS**

A total of \$900,000 is requested for the use of Medicaid match for FY2018. Medicaid match percentage averages for FY 2017 are projected to be 25.37%.

**BUDGET TO BE FUNDED AS FOLLOWS:**

The FY2018 budget will be funded with General Funds of \$3,735,225, State Support Special Funds- Healthcare Expendable Funds of \$110,639, and Other Special Funds of \$5,708,239.

Although the STF receives Medicaid full and reasonable cost reimbursement, an increase in General Funds is needed to cover non-allowable costs and non-paying services.

Non-allowable Costs – Not all expenses at STF are allowable costs by Medicaid such as medical services, drug costs, and 50% of educational expenses. These expenses have been paid from the accumulation of past years cash and state support funds. Non-allowable medical services are parts of the hospital/physician amounts that are not covered as part of the residential stay. Non-allowable vitamin supplements and drug costs are those drugs covered by the Medicaid drug program, the cost of the drug is not allowable on the cost report for any resident, regardless of payor. Non-allowable education costs is 50% of all costs toward education. State Source funds are needed pay for non-allowable costs at STF.

Non-Paying Services - Some youth admitted are ineligible for Medicaid reimbursement because their parents have private health

**NARRATIVE  
2018 BUDGET REQUEST**

**Mental Health - Specialized Treatment Facility (377-00)**

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Name of Agency

insurance or the child is covered through CHIPs. In FY15, STF had 7 youth that were ineligible for reimbursement and their stay was covered by Special Fund Cash and General Funds in the amount of \$839,876. In FY16, there was \$708,292 worth of non-paying, non-Medicaid services provided. Sometimes Medicaid is approved at a much later date (as much as a year later) and it is unknown if or when a youth will be approved for reimbursement.

**OUT-OF-STATE TRAVEL**  
**FISCAL YEAR 2018**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2016 on Form Mbr-1, line 1.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
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**Total Out of State Cost**

**FEES, PROFESSIONAL AND OTHER SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested Expenses FY Ending June 30, 2018	Fund Source
<b>61600000 Inter-Agency Fees</b>					
Department of Finance and Administration					
<i>Comp. Rate: \$3008 per month</i>		26,188			3339300000
Department of Finance and Administration/MMRS Quarterly					
<i>Comp. Rate: \$3008 per month</i>		8,729			6239800000
Department of Mental Health/					
<i>Comp. Rate:</i>		30,552			3339300000
Department of Public Safety/Fingerprint Processing					
<i>Comp. Rate: \$19.25 State/12.75 Federal</i>		3,136			3339300000
Department of Public Safety/Fingerprint Processing					
<i>Comp. Rate: \$19.25 State/12.75 Federal</i>		192			6239800000
MS State Personnel Board/Staffing Services					
<i>Comp. Rate: \$140 per PIN</i>		19,454			3339300000
Office of Attorney General/Legal Services					
<i>Comp. Rate: \$65 per hour</i>		1,706			3339300000
<b>Total 61600000 Inter-Agency Fees</b>		<b>89,957</b>			
<b>61610000 Contract Worker Payroll-EFT</b>					
Alice Bailey/Housekeeping Services					
<i>Comp. Rate: \$9.00 per hour</i>		8,022			3339300000
Antoine Burks/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		268	14,768	14,768	3339300000
Brian Labat/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		14,050	14,768	14,768	3339300000
Briana Pinkston/Admin Temporary Services					
<i>Comp. Rate: \$13.29 per hour</i>		3,948			3339300000
Brittany Harkins/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		7,386	14,768	14,768	3339300000
Cameron Reynolds/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		758			3339300000
Christina Jones/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		593			3339300000
Courtney Harlowe/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		776			3339300000
Elena Fairley/Behaviorial Health Therapist					
<i>Comp. Rate: \$25.00 per hour</i>		14,427			3339300000
Ella Flowers/Housekeeping Services					
<i>Comp. Rate: \$9.00 per hour</i>		12,276	13,572	13,572	3339300000
Emily Holmes/Substitute/Tutor					
<i>Comp. Rate: \$15.00 per hour</i>		15,243	22,620	22,620	3339300000
Henry Magee/Housekeeping Services					
<i>Comp. Rate: \$9.00 per hour</i>		11,333	13,572	13,572	3339300000
Jazmine Hatcher/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		1,043			3339300000
Jessica Alford/Psychiatric Aide					

**FEES, PROFESSIONAL AND OTHER SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested Expenses FY Ending June 30, 2018	Fund Source
Comp. Rate: \$11.36 per hour Karen Butner/Psychiatric Aide		9,264	14,768	14,768	3339300000
Comp. Rate: \$11.36 per hour Karen Curry/Psychiatric Aide		123			3339300000
Comp. Rate: \$11.36 per hour Kawanna Joseph/Behaviorial Health Therapist		10,305			3339300000
Comp. Rate: \$20.00 per hour Larry Moore/Psychiatric Aide		4,461			3339300000
Comp. Rate: \$11.36 per hour Lee Cole/Dietary Services		8,773			3339300000
Comp. Rate: \$12.44 per hour Lillian Mowry/Fitness Instructor		11,058	25,876	25,876	3339300000
Comp. Rate: \$45.00 per hour Matthew Moten/Psychiatric Aide		3,938			3339300000
Comp. Rate: \$11.36 per hour Rachel Breland/Substitute/Tutor		2,069	14,768	14,768	3339300000
Comp. Rate: \$15.00 per hour Raychel Steel/Psychiatric Aide		3,286			3339300000
Comp. Rate: \$11.36 per hour Terry Sparks/Housekeeping Services		2,084			3339300000
Comp. Rate: \$9.00 per hour		1,762	13,572	13,572	3339300000
<b>Total 61610000 Contract Worker Payroll-EFT</b>		<b>147,246</b>	<b>163,052</b>	<b>163,052</b>	

61625000 Contract Worker Payroll Matching Amounts - EFT

Alice Bailey/Housekeeping Services					
Comp. Rate: \$9.00 per hour		859			3339300000
Antoine Burks/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		22			3339300000
Brian Labat/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		1,163	1,200	1,200	3339300000
Briana Pinkston/Admin Temporary Services					
Comp. Rate: \$13.29 per hour		327			3339300000
Brittany Harkins/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		613			3339300000
Cameron Reynolds/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		63			3339300000
Christina Jones/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		49			3339300000
Courtney Harlowe/Psychiatric Aide					
Comp. Rate: \$11.36 per hour		64			3339300000
Elena Fairley/Behaviorial Health Therapist					
Comp. Rate: \$25.00 per hour		1,195			3339300000
Billa Flowers/Housekeeping Services					
Comp. Rate: \$9.00 per hour		1,017	1,000	1,000	3339300000
Emily Holmes/Substitute/Tutor					
Comp. Rate: \$15.00 per hour		1,242	1,500	1,500	3339300000

**FEES, PROFESSIONAL AND OTHER SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested Expenses FY Ending June 30, 2018	Fund Source
Henry Magee/Housekeeping Services					
<i>Comp. Rate: \$9.00 per hour</i>		939	975	975	3339300000
Jazmine Hatcher/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		56			3339300000
Jessica Alford/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		768	800	800	3339300000
Karen Butner/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		10			3339300000
Karen Curry/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		854			3339300000
Kawanna Joseph/Behaviorial Health Therapist					
<i>Comp. Rate: \$20.00 per hour</i>		370			3339300000
Larry Moore/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		726			3339300000
Lee Cole/Dietary Services					
<i>Comp. Rate: \$12.44 per hour</i>		916	1,800	1,800	3339300000
Lilliam Mowry/Fitness Instructor					
<i>Comp. Rate: \$45.00 per hour</i>		326			3339300000
Matthew Moten/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		171	1,200	1,200	3339300000
Rachel Breland/Substitute/Tutor					
<i>Comp. Rate: \$15.00 per hour</i>		272			3339300000
Raychel Steel/Psychiatric Aide					
<i>Comp. Rate: \$11.36 per hour</i>		173			3339300000
Terry Sparks/Housekeeping Services					
<i>Comp. Rate: \$9.00 per hour</i>		146	975	975	3339300000
<b>Total 61625000 Contract Worker Payroll Matching Amounts - EFT</b>		<b>12,341</b>	<b>9,450</b>	<b>9,450</b>	
61655000 Architecture and Preplanning Services					
Bley Guild Hardy Achritects PA/Plans for residential buildings					
<i>Comp. Rate: \$100/40\$ per hour</i>		2,090			3339300000
<b>Total 61655000 Architecture and Preplanning Services</b>		<b>2,090</b>			
61660000 Accounting and Financial Services					
Horne LLP/Audit Services					
<i>Comp. Rate: \$75.00 per hour</i>		10,485	11,000	12	3339300000
<b>Total 61660000 Accounting and Financial Services</b>		<b>10,485</b>	<b>11,000</b>	<b>12</b>	
61680000 Medical Services					
Benefield Bye Care/Vision					
<i>Comp. Rate: \$75 per Avg Exam</i>		1,330	1,800	1,800	3339300000
Bryan Vyverberg/Psychiatrist/Medical Director					
<i>Comp. Rate: \$250 per hour</i>		118,500			3339300000
CME/Employment Labs					
<i>Comp. Rate: \$35 per test</i>		4,776	5,500	5,500	3339300000

# FEES, PROFESSIONAL AND OTHER SERVICES

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested Expenses FY Ending June 30, 2018	Fund Source
Dimitriades Management/On-call medical					
Comp. Rate: \$2300 monthly		27,600	27,600	27,600	3339300000
Encore Rehabilitation/Physical Rehab					
Comp. Rate: Fee schedule		1,440	1,500	1,500	3339300000
Kern Optical/Vision					
Comp. Rate: \$75 per Avg Exam		413	500	500	3339300000
Memorial Hospital/Medical					
Comp. Rate: Fee schedule		7,130	7,350	7,350	3339300000
Richard Kutner/Psychiatrist/Medical Director					
Comp. Rate: \$250 hr/\$1000 on call		46,375	241,767	241,767	3339300000
Roger Ridgeway/Back-up Psychiatrist					
Comp. Rate: \$175 per hour/activation		350	7,500	7,500	3339300000
SMB Radiology/Radiology					
Comp. Rate: Fee schedule		68	75	75	3339300000
Steven Schepens Medical LLC/On-call medical					
Comp. Rate: \$2300 monthly		27,600	27,600	27,600	3339300000
Waveland Dental/Dental					
Comp. Rate: Fee schedule		9,354	12,000	12,000	3339300000
Women's Clinic PA/Medical					
Comp. Rate: Fee schedule		5			3339300000
<b>Total 61680000 Medical Services</b>		<b>244,941</b>	<b>333,192</b>	<b>333,192</b>	
<b>61690000 Fees and Services</b>					
Arthur Kemp/Hair Services					
Comp. Rate: Fee Schedule		960	7,500	7,500	3339300000
Brian Breland/Hair Services					
Comp. Rate: Fee Schedule		560			3339300000
Brian Smith/Medical Equipment Test					
Comp. Rate: Fee Schedule		523	545	545	3339300000
CLIA/Lab Certificate Fee					
Comp. Rate: Flat Fee		150	150	150	3339300000
Contract Worker Insurance/Insurance fees for contract worker					
Comp. Rate: \$10521 per worker				210,413	3339300000
David J. Clayton/Polygraph Service					
Comp. Rate: Fee Schedule		400	400	400	3339300000
Elizabeth Thomas/Dietician					
Comp. Rate: \$40 per hour		1,040	8,840	8,840	3339300000
Harrison County Chancery Clerk/Court Documents					
Comp. Rate: Fee Schedule		403	500	500	3339300000
Harrison County Utility Authority/Grease Trap					
Comp. Rate: Fee Schedule		120	120	120	3339300000
Joint Commission on Accreditation/Professional volumes					
Comp. Rate: Fee Schedule		3,615	3,725	3,725	3339300000
Joy Payne-Morris/Speech Therapist					
Comp. Rate: \$75 per hour		36,188	43,000	43,000	3339300000
Kelly Services/Temporary Labor					

**FEES, PROFESSIONAL AND OTHER SERVICES**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2016	(2) Estimated Expenses FY Ending June 30, 2017	(3) Requested Expenses FY Ending June 30, 2018	Fund Source
Comp. Rate: \$15 per hour		23,972			3339300000
MS Dept. of Education/Education Grant					
Comp. Rate: Fee Schedule		419			3339300000
MS Dept. of Mental Health/Administrator Fee					
Comp. Rate: \$75 per registration		225			3339300000
MS Dept. of Mental Health-Imprest Fund/Fee for License					
Comp. Rate: \$60 per registration		60			3339300000
MS Interactive LLC/MVR					
Comp. Rate: \$14 per record		1,146	1,200	1,200	3339300000
Pearson Education/Education GBD					
Comp. Rate: Fee Schedule		155			3339300000
Precision Healthcare LLC/Temporary Staffing					
Comp. Rate: \$35 per hour		263			3339300000
Procurement Card Contactual/Peard					
Comp. Rate: Fee Schedule		12,897	12,000	12,000	3339300000
South MS Business Machines/Copier Service					
Comp. Rate: Fee Schedule		300			3339300000
Susan Scarborough/Hair Services					
Comp. Rate: Fee Schedule		6,569	7,400	7,400	3339300000
Tammi Spence/Occupational Therapy					
Comp. Rate: \$70 per hour			8,400	8,400	3339300000
TASC/FSA Fees					
Comp. Rate: Fee Schedule		480			3339300000
UMB Bank/Peard					
Comp. Rate: Fee Schedule		96			3339300000
World Wide Dictation/Dicitation					
Comp. Rate: Fee Schedule		1,728	1,780	1,780	3339300000
WorldWide Travel Staffing/Temporary Nursing					
Comp. Rate: \$54.30 per hour		44,310			3339300000
<b>Total 61690000 Fees and Services</b>		<b>136,579</b>	<b>95,560</b>	<b>305,973</b>	
<b>GRAND TOTAL</b>		<b>643,639</b>	<b>612,254</b>	<b>811,679</b>	

# **VEHICLE PURCHASE DETAILS**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement Or New?	FY2018 Req. Cost
<b>Work Vehicles</b>					
<b>63300100 Light/Medium Duty Truck</b>					
2017	Chevrolet 1500 Pick-Up Truck	Maintenance- Eric May	Maintenance, Meetings	Replacement	22,800
<b>TOTAL</b>					<b>22,800</b>
<b>TOTAL VEHICLE REQUEST</b>					<b>22,800</b>

**VEHICLE INVENTORY  
AS OF JUNE 30, 2016**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Vehicle Type	Vehicle Description	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage on 6-30-2016	Average Miles per Year	Replacement Proposed	
									FY2017	FY2018
P	Van	2014	Dodge Caravan	Patient Transport	Transport Residents Employees	G67172	22,333	8,368		
W	Pickup	2002	Chevrolet 1500	Maintenance	Maintenance attend meetings training	G20778	92,354	2,380		
P	Van	2014	Dodge Caravan	Patient Transport	Transport Residents Employees	G67173	20,716	7,999		
P	Van	2014	Dodge Caravan	Patient Transport	Transport Residents Employees	G67993	24,158	14,021		
P	Van	2014	Dodge Caravan	Patient Transport	Transport Residents Employees	G67520	14,338	4,241		
P	Sedan	2014	Chevrolet Impal	Administration	Transport Residents Employees	G67102	12,118	4,573		
P	Van	2009	Ford Econoline	Patient Transport	Transport Residents Employees	G51596	6,242	401		
P	Van	2009	Ford Econoline	Patient Transport	Transport Residents Employees	G51597	6,212	242		

**VEHICLE POOL MEMBER LIST  
2018 BUDGET REQUEST**

**Mental Health - Specialized Treatment Facility (377-00)**

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Name of Agency

Bailey, Alice  
Bateaste, Leslie  
Brown, Sean  
Bush, Shannon  
Canneday, Christina  
Carpenter, Andrew  
Crecink, Janet  
Croas, Karl  
Crosby, Debbie  
Ellis, Melissa  
Evans, Robbie  
Fairley, Elena  
Garrett, Brittany  
Goolsby, Tanya  
Harris, Charles  
Holbrook, Sandra  
Hylton, Cindy  
Joiner, Valerie  
Kates, Brian  
Kates, Tammie  
Kennard, Crystal  
Kidd, William  
Kranz, Alicia  
Lamb, Saunya  
Landrum, Reece  
Larson, Jennifer  
Lewis, Tremayne  
Louviere, Tina  
May, Eric  
May, Stephanie  
Mayers, Rodney  
McCullough, Rouie  
McKay, Delise  
McQueen, Karen  
Miles, James  
Miller, Stacy  
Mungo, Danielle  
Nichols, Janice  
Peterman, Kim  
Ramon, Katherine  
Ratliff, Paul  
Reynolds, Cameron  
Rivers, Michelle  
Rohrbacher, Randy  
Slaton, Melvin  
Sparks, Timothy  
Stovall, Sandra  
Tanner, Sherlyn  
Ulrich, Gary  
Valdez, J.R.  
Weems, Destinie  
Williams, Jennifer  
Williams, Willie  
Young, Eugene  
Abel, John  
Borzik, Samantha  
Bourgeois, Brian  
Comeaux, Rebekah  
Curry, Javis  
Forrester, John  
Magee, Robin  
Oatis, Emanuel  
Parham, Robin

**VEHICLE POOL MEMBER LIST  
2018 BUDGET REQUEST**

**Mental Health - Specialized Treatment Facility (377-00)**

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Name of Agency

Polk, Jessica  
Starks, Deborah  
Weeks, Ron  
Yates, Bryan  
Brill, Krystal  
Buchanan, Billy  
Kates, Christian  
McDougle, LaKendra  
Murray, Kathryn  
Pease, Stephanie  
Ramsey, Dedra  
Strong, Anna

**PRIORITY OF DECISION UNITS  
FISCAL YEAR 2018**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Program	Decision Unit	Object	Amount
<b>Priority # 1</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Variable Compensation Plan		
		Salaries	231,027
		<b>Totals</b>	231,027
		General Funds	229,389
		Other Special Funds	1,638
<b>Priority # 2</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Affordable Care Act Compliance		
		Contractual	140,728
		<b>Totals</b>	140,728
		Other Special Funds	140,728
<b>Priority # 3</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Position Reclassifications		
		Salaries	24,015
		<b>Totals</b>	24,015
		General Funds	24,015
<b>Priority # 4</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Educational Benchmarks		
		Salaries	12,989
		<b>Totals</b>	12,989
		General Funds	12,989
<b>Priority # 5</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Medicaid Match		
		Subsidies	150,000
		<b>Totals</b>	150,000
		General Funds	150,000
<b>Priority # 6</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Building Repairs		
		OTE	125,000
		<b>Totals</b>	125,000
		Other Special Funds	125,000

**PRIORITY OF DECISION UNITS  
FISCAL YEAR 2018**

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Program	Decision Unit	Object	Amount
<b>Priority # 7</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Equipment	Equipment	40,000
		<b>Totals</b>	40,000
		Other Special Funds	40,000
<b>Priority # 8</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Spending Authority Changes	Commodities	15,712
		<b>Totals</b>	15,712
		Other Special Funds	15,712
<b>Priority # 9</b>			
	Program # 1: MI - INSTITUTIONAL CARE		
	Vehicles	Vehicles	22,800
		<b>Totals</b>	22,800
		Other Special Funds	22,800

# CAPITAL LEASES

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

VENDOR/ ITEM LEASED	Original Date of Lease	Original No. of Months of Lease	No. of Months Remaining on 6-30-16	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments To Be Made					
						Actual FY 2016			Estimated FY 2017			Requested FY 2018		
						Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total

# Summary of 3% General Fund Program Reduction to FY 2017 Appropriated Funding by Major Object

Mental Health - Specialized Treatment Facility (377-00)

Name of Agency

Major Object	FY2017 General Fund Reduction	EFFECT ON FY2017 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2017 FEDERAL FUNDS	EFFECT ON FY2017 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
SALARIES, WAGES, FRINGE	(76,614)				(76,614)
TRAVEL	(450)				(450)
CONTRACTUAL					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVS.					
SUBSIDIES, LOANS, ETC	(22,500)				(22,500)
TOTALS	(99,564)				(99,564)

Anastasia "Stacy" G. Miller, Director

MENTAL HEALTH BUREAU  
BUREAU DIRECTOR  
363 EE 0885  
X-16

DIRECTOR V  
000002  
\$30.8 E 0106

DIRECTOR V  
000004  
\$30.8 E 0146

ADMIN ASSISTANT V  
000001  
\$27.7 N 0137

EXEC 2/MH  
INSTITUTIONAL DIRECTOR  
000000  
\$70.6 E 0086

MH-PSYCHIATRIC  
NURSE  
PRACTITIONER  
000003  
\$51.4 E 0163

NURSING  
NURSE  
MANAGER  
100000  
\$56.6 E 0016  
Page 2

CLINICAL  
SERVICES  
LICENSED  
PSYCHOLOGIST  
ADMINISTRATOR  
200000  
\$80.3 E 0002  
Page 3

EDUCATION  
SCHOOL  
ADMINISTRATOR  
300000  
\$46.5 E 0031  
Page 4

RESOURCE  
MANAGEMENT  
DIVISION  
DIRECTOR II  
400000  
\$45.1. E 0004  
Page 5

RESIDENT  
LIVING  
DIVISION  
DIRECTOR II  
500000  
\$45.1 E 0006  
Page 6

QUALITY  
ASSURANCE/  
SECURITY  
DIVISION  
DIRECTOR I  
600000  
\$41.2 E 0008  
Page 7

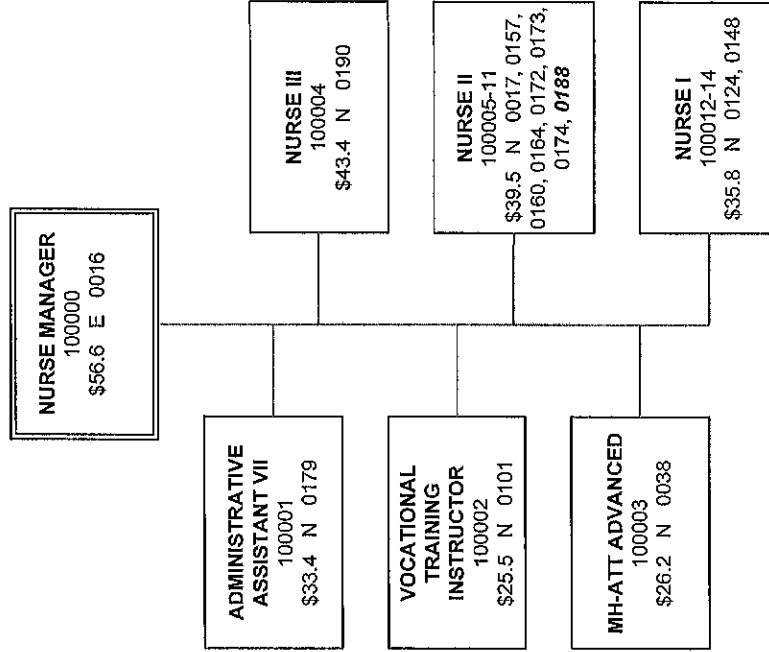
FISCAL  
SERVICES  
BUREAU  
DIRECTOR I  
700000  
\$48.9 E 0003  
Page 8

HUMAN  
RESOURCES  
DIVISION  
DIRECTOR II  
800000  
\$45.1 E 0005  
Page 11

INFORMATION  
TECHNOLOGY  
SYSTEMS  
MANAGER I  
900000  
\$55.2 E 0055  
Page 12

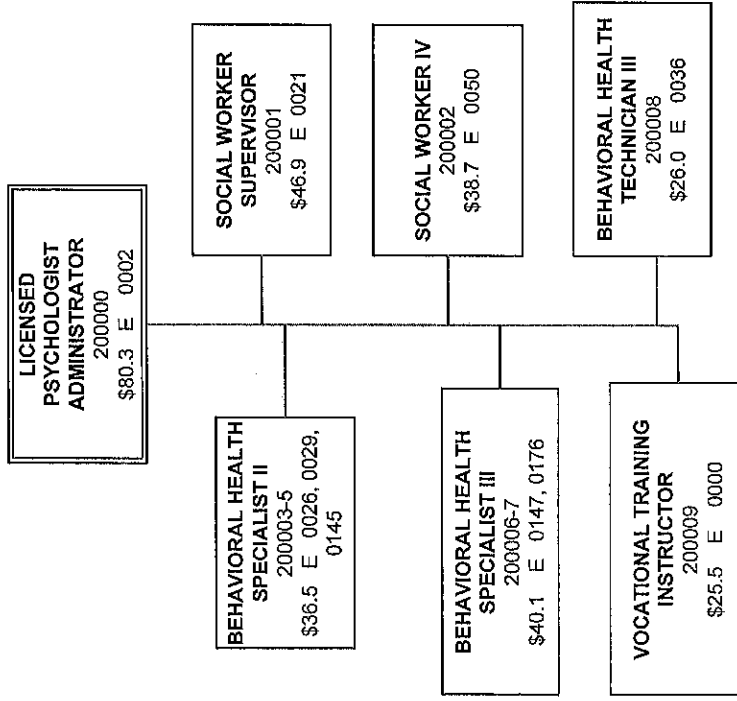
## NURSING

Specialized Treatment Facility  
Agency 0393  
Fiscal Year 2018  
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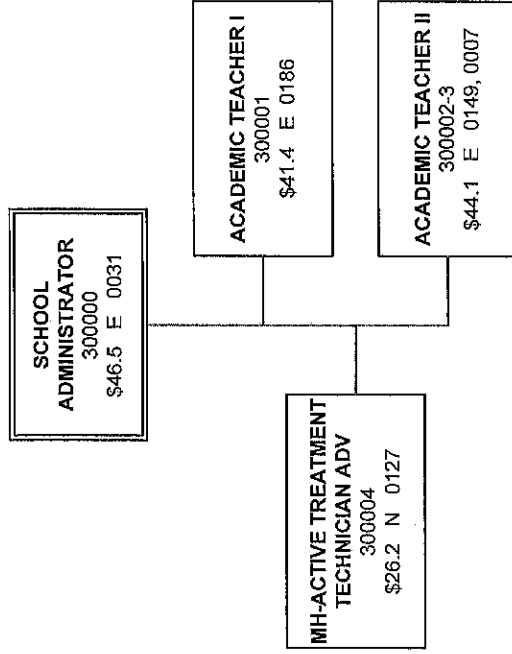


## CLINICAL SERVICES

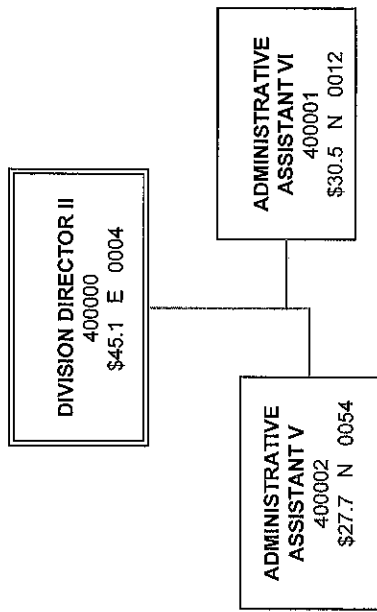
Specialized Treatment Facility  
Agency 0393  
Fiscal Year 2018  
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# EDUCATION

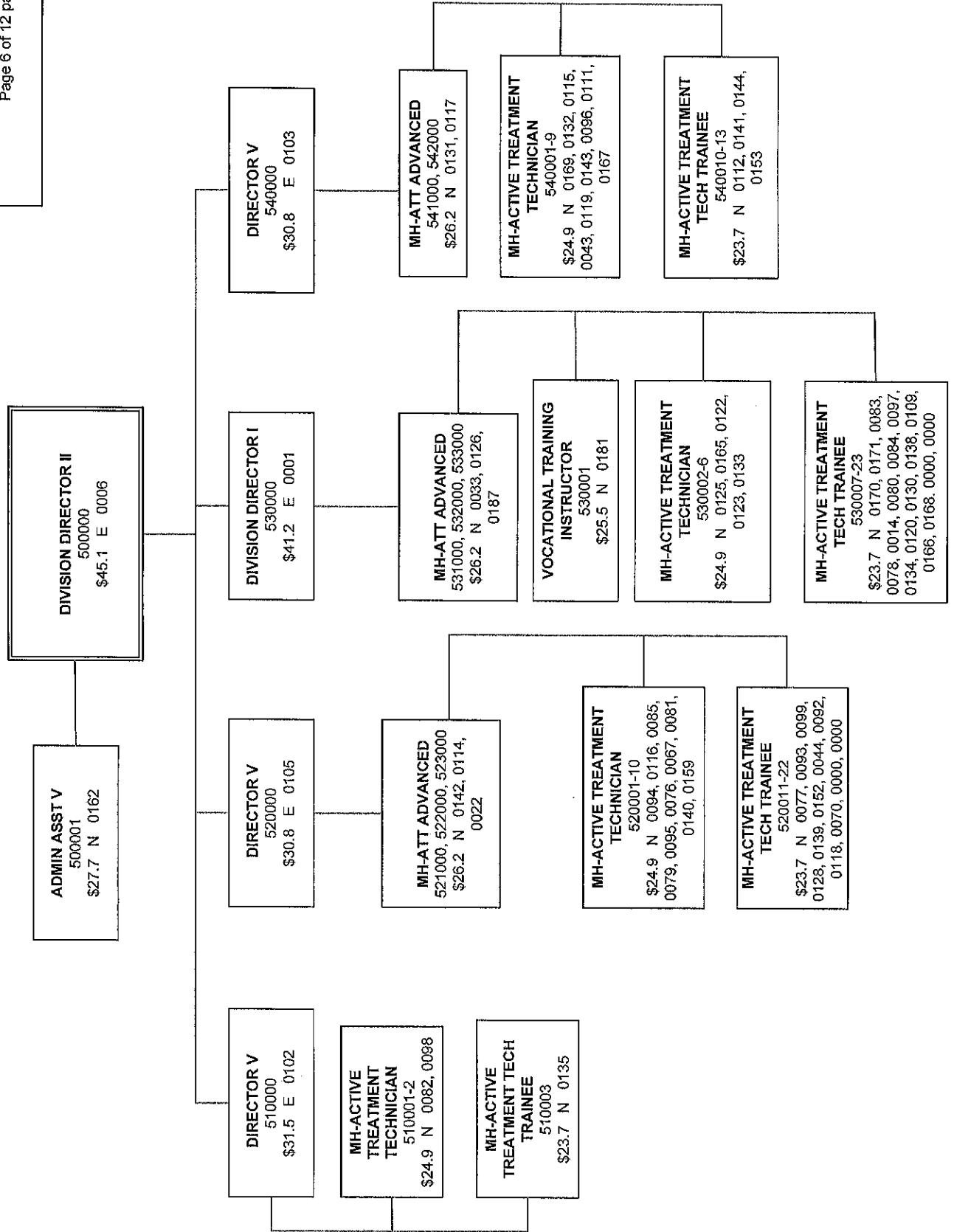


# RESOURCE MANAGEMENT



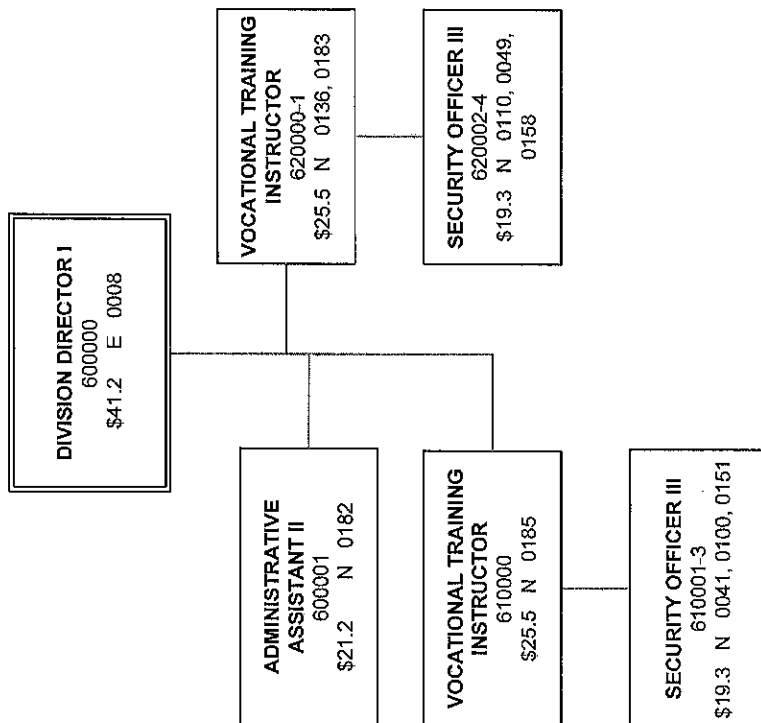
# RESIDENTIAL LIVING SERVICES

Specialized Treatment Facility  
Agency 0393  
Fiscal Year 2018  
Page 6 of 12 pages



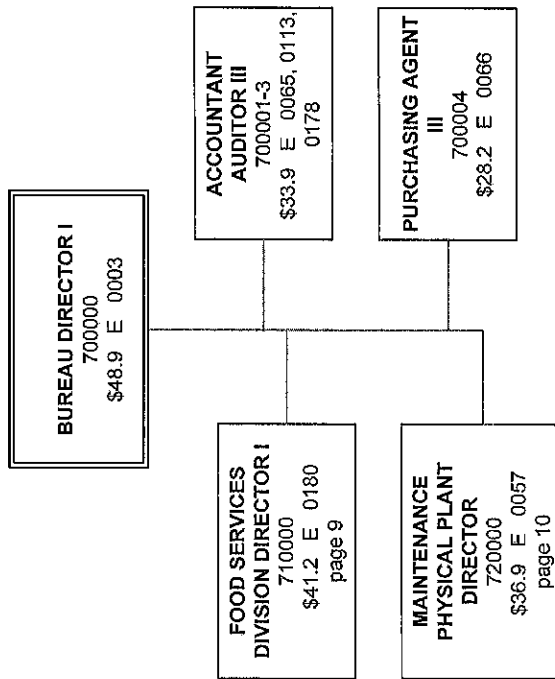
# QUALITY ASSURANCE / SECURITY

Specialized Treatment Facility  
Agency 0393  
Fiscal Year 2018  
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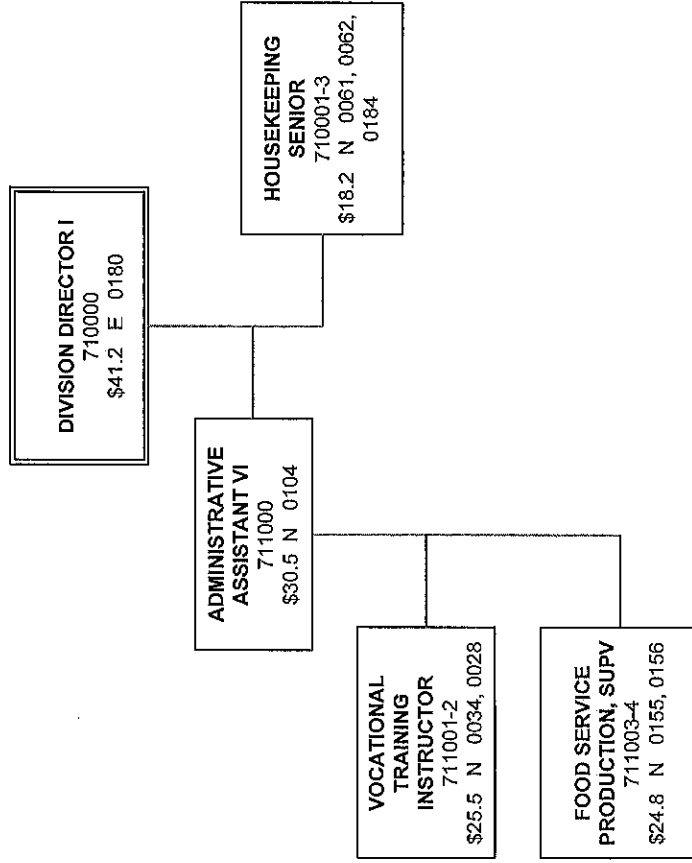
# FISCAL SERVICES

Specialized Treatment Facility  
Agency 0393  
Fiscal Year 2018  
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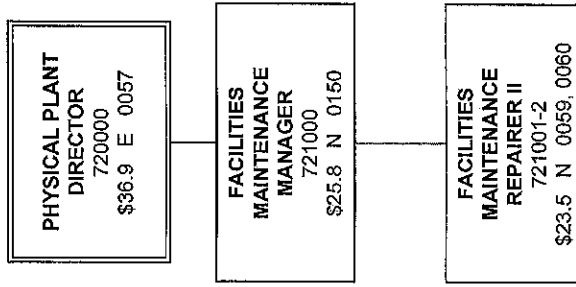
# FOOD SERVICES/ HOUSEKEEPING

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# MAINTENANCE

Specialized Treatment Facility  
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Fiscal Year 2018  
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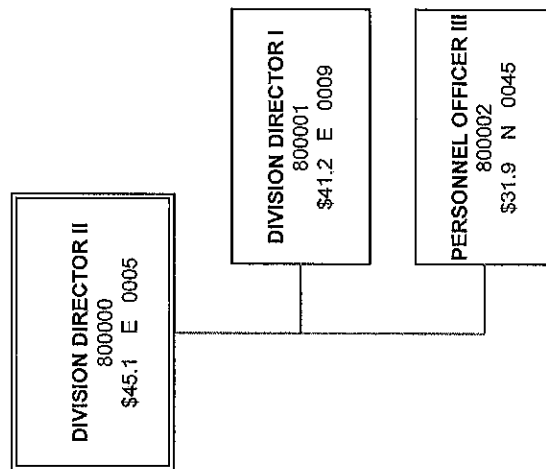
# HUMAN RESOURCES

Specialized Treatment Facility

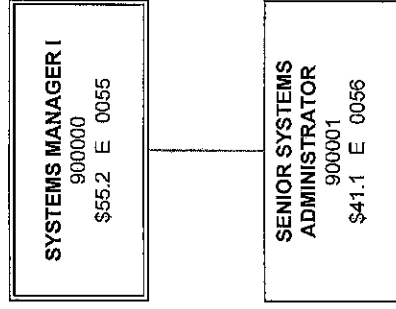
Agency 0393

Fiscal Year 2018

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# INFORMATION TECHNOLOGY



As Required by HB 831, 2015 Legislative Session  
And SB 2387, 2016 Legislative Session

Budget Year	2016
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<u>State Support Special Funds</u>	<u>Amount Received</u>
Education Enhancement Funds	
Health Care Expendable Funds	110639
Tobacco Control Funds	
Capital Expense Funds	
Budget Contingency Funds	
Working Cash Stabilization Reserve Funds	

List all Federal Funds at its most specific level, such as an office or division, not the federal department.

Federal Funds	Amount Received	Action or results promised in order to receive funds
Sample Federal Fund #1		
Sample Federal Fund #2		
Description of any Maintenance of Effort agreements entered into with any federal agency or subdivision thereof		

### Add Rows for Additional Special Funds

Revenue from Tax, Fine or Fee Assessed

Drug Court Assessment	Amount Assessed	69125
	Amount Collected	
	Authority to Collect	Miss Code Ann. 41-21-15
	Method of Determining Assessment	
	Method of Collection	

Amt. & Purpose for which Expended  
Amount

[illegible]

## Purpose

[illegible]

Amount Transferred to General Fund  
Authority for Transfer to General Fund  
Amount Transferred to Another Entity  
Authority for Transfer to Other Entity  
Name of Other Entity  
Fiscal Year-Ending Balance
